

# **Tai Chi Youth EXECUTIVE COMMITTEE**

## *Purpose of Executive Committee*

The TCY Executive Committee is a two-year position with months of July and December vacations.

The Executive Committee operates under the guidelines and supervision of the TCY President and TCY Board of Trustees.

The Executive Committee will be composed of a minimum number of TCY Officers in order to conduct financial business and make recommendations to the TCY Board on how it should vote on certain issues or financial proposals.

The Executive Committee will sort, file, and log all receipts and make payments as authorized by the TCY Board.

The TCY Treasurer must be a member of this committee so that he/she can answer the questions of the TCY Board with adequate information.

The 4 committees of Tai Chi Youth work in harmony or independently of each other:

1. Executive Committee
2. Fundraising Committee
3. Membership Committee
4. Tournament Committee

## *Executive Committee's Responsibilities*

To meet monthly and review all bills and financial business of Tai Chi Youth.

To reduce the work load of the TCY Board and reduce the TCY Board meeting time by summarizing the bills and payments.

To review, and advise on a monthly basis, the budgets and financial aspects of any or all projects of Tai Chi Youth.

**Tai Chi Youth nonprofit education corporation**